



**Tisbury Parish Council – Minutes of the  
Ordinary Meeting  
Held at 7.00 pm on Tuesday 2<sup>nd</sup> September 2025 in the  
Reading Room, High Street, TISBURY, SP3 6LD**

**Questions or Statements:**

No questions or statements were received.

**Report from Wiltshire Council Gerry Murray**

Councillor Murray gave a detailed report on the following matters:

- Wiltshire Council Plan - The Council has been conducting a consultation exercise and there will a consultation event on Friday 5<sup>th</sup> from 10 am-Noon at the Nadder Centre. He encouraged all present to attend to give their views on what are the principles and priorities of the Council. Comments received will be fed into the next phase will be the action plan. Much of what Local Authorities can do has been reduced over the last 30 years, principally their influence over housing and education has diminished and there is a desire to review the local democratic process and, in that regard, to look at the role and effectiveness of Local Area Boards.
- On Demand Bus Service - This will start on 1<sup>st</sup> September and it will serve the rural area to the west of Tisbury into Shaftesbury, Gillingham and Mere. The area served is shown in the Wiltshire Connect app and users will be able through the app. It's not a taxi service and tickets will be priced at £2 or £3 depending on the length of the journey.
- Fire Service Co-responder update – Following concerns raised about the withdrawal of funding for the Fire Service Co-responding scheme, including that at Tisbury Fire Station a response had been received:  
*'The collective agreement is that the South Western Ambulance Service will continue with their plans to increase the number of Community First Responders across the South West whilst committing to not exiting any Fire Co-Responding scheme until appropriate backfill arrangements are in place. It was agreed that in a relatively small number of Fire Co-Responding stations where Fire CoResponding activity is very low, that lifesaving equipment will be re-purposed by the Ambulance Service to make sure it is available for people who need it most. The Ambulance Service and the Fire and Rescue Services will work together to ensure that this is handled locally and that this is a joint process'.*

## MEETING MINUTES (\*responsibility for action)

### Those present:

Councillors S Davison (Chairman), R A Beattie, J Cradock, S Crouch, N Errington, K Gamm, J Mason, G Murray - 8.

### Also in attendance:

B Cornish (Clerk)

No members of the public

### **109.25 Apologies**

Councillors unanimously accepted the apologies from Councillor Carlile due to a personal commitment and Councillor Coyle-Camp due to a holiday commitment.

### **110.25 Declarations of Interest**

- a. Declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests: None.
- b. Declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests:  
In his capacity as a Parish Councillor and Wiltshire Councillor, Councillor Murray recused himself from speaking or voting on planning application PL/2025/03095 as a member of Wiltshire Council's Southern Area Planning Committee.
- c. Dispensations: None.

### **111.25 Resolution of Minutes**

To approve the Minutes of the Ordinary Meeting held on Tuesday 5<sup>th</sup> August 2025:

- **Approved; RAB/JM;** with an abstention from Councillor Errington.

### **112.25 Planning and Tree Works Applications \*Clerk**

#### **PL/2025/03095 Wild Rose Cottage, 115 Chicksgrove Lane, Tisbury (Revised Plans)**

- Application to raise garage roof to create a home office at first floor level and erection of previously approved single storey rear extension (PL/2024/01416):

- **Maintain objection in view of the fact that the revised plans did not address any of the three concerns previously raised on this application - those of highway safety as expressed by Claire Covill on behalf of the Highways Authority, the issue of flooding in terms of building within flood zone 3 and in terms of the impact on the amenity of the neighbouring property.**  
**NE/JM**

Following a proposal from the Chair it was also RESOLVED that if the planning officer was of a mind to approve the application that Councillor Murray be asked to call it in.

### **113.25 Application Decisions**

Councillors noted the decisions on recent applications:

PL/2025/05977 The Lodge, Hindon Lane, Tisbury - T1 Western Red Cedar - Reduce height of group of stems by 8-10m. Chamfer edges of canopy.

Decision: No Objection

#### 114.25 Speed Indicator Device \*Clerk

To consider a proposal from Councillor Errington to purchase a solar-powered Speed Indicator Device from Elan City at the cost of £2,589.99 ex-VAT for installation in the area of Court Street subject to permission being obtained from Wiltshire Highways:

- **NE/RAB**; unanimous; with the purchase being subject to an agreed location for a RAL socket being given by Wiltshire Highways.

#### 115.25 Youth Hub Refurbishment \*Clerk

a. To consider a report from the Clerk providing quotes for works to refurbish the internal area of the Youth Hub at the King George's Field and to approve one quote:

- **Resolved to appoint Wilton Maintenance for their quote of £8,565; NE/JM**; unanimous.
- **A further quote provided by Wilton Maintenance to complete painting works inside and outside the pavilion for £2,100 was approved; NE/JM**; unanimous.

b. To consider allocating further funds to the project to enable its completion.

- **Resolved to add a further £2,000 from general reserves to the existing Earmarked Reserves and R4 monies set aside for the works. These will cover plastering, flooring and equipment for the kitchen; NE/JM**; unanimous.

#### 116.25 Football Club Licence \*Clerk

a. To ratify the Clerk's allocation of £950, in consultation with the Chair and Vice-Chair, following receipt of a quote of £750-£950 ex-VAT from Tozers solicitors to progress the drafting of a new Licence with Tisbury Football Club for its use of the Lower Recreation Ground:

- **Ratified; NE/KG**; unanimous.

b. To approve a draft Licence and to agree that it can be shared with Tisbury Football Club.

- **Approved in principle; RAB/KG**; unanimous.

#### 117.25 Tisbury and West Tisbury Neighbourhood Plan \*Clerk/GM/SD/JM

a. Councillor Murray gave a brief report on the progress of the Neighbourhood Plan. He said that the changes required by the Independent Examiner had been completed and work had started on the communication materials to inform the electors of both parishes about the Referendum.

b. To note that the Referendum will take place on Thursday 23rd October 2025:

- **Noted; GM/JM**; unanimous.

c. To allocate the sum of up to £750 from the Neighbourhood Plan Earmarked Reserve to fund communication materials to ensure all residents are made aware of the vote:

- **Approved; GM/JM**; unanimous.

### 118.25 Environment Committee

- a. Councillor Mason gave a detailed report on the recent meeting at which a number of the items discussed were on the agenda for approval. He gave detailed information on the plans for StarFest 2026 which would be an 8-day programme of events involving many local organisations, schools and churches, with some of the events being self-funding through ticket sales.
- b. To receive and note the Minutes of the meeting held on 28th July 2025:
  - **Noted; Chair;** unanimous.
- c. To consider the following recommendations from the Committee that:
  - i. An Apple Day Event be held on the morning of Sunday 12<sup>th</sup> October at the Community Orchard: - **Approved; JM/KM;** unanimous.
  - ii. Approval be given to the purchase and installation of four noticeboards up to a total value of £3,500: - **Approved; JM/SC;** unanimous.
  - iii. To note the draft plan for the week of events for StarFest and to approve the allocation of a further £1,500 to the existing £1,000 set aside for it:
    - **Approved; with a further review on funding when the full-year outturn is known in December; JM/KG;** unanimous.

### 119.25 Finance 1 – Earmarked Reserves \*Clerk

To note the transfer of the sum of £1,245.46 held by Tisbury Carnival Committee for the Tis the Season event and to approve its allocation to a separate earmarked reserve:

- **Noted and Approved; Chair;** unanimous.

### 120.25 Finance 2 - September Financial Information \*Clerk

- a. Retrospective approval of payments made from 01/08/2025 to 31/08/2025 - £189.49
- b. Approval of September Faster Payment transactions - £8,782.43

Payee	£	Reason for Payment
Staff Salaries, Pension & HMRC	5312.07	Salary standing orders and reconciliations
Andyvan	68.21	Cleaning supplies
Microshade VSM	254.36	Cloud services and hosting July and August
Boatwrights	600.00	Licence Value Report
Rob Pearce	720.00	Grasscutting
Viking Office UK Ltd	83.09	Stationery supplies inc A4 and A3 paper
Replay Maintenance Ltd	420.00	MUGA quarterly maintenance
K Hooper-Closier	561.66	Locum Youth work for July & August
Ionos Cloud Ltd	56.40	DD Email licences
Hewlett Packard	51.76	DD Printer hire
Google Play	1.59	DD Data Storage
Smart Numbers	140.22	DD Telephone services
Biffa	368.93	DD Waste service
West Mercia Energy	144.14	DD Reading Room
	8,782.43	

- c. Current Account bank reconciliation to 31<sup>st</sup> August 2025 - £7,760.50

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Tisbury Parish Council – Ordinary Meeting on Tuesday 2<sup>nd</sup> September 2025. Minutes approved as a true and accurate record, and signed as so by the Chairman presiding

.....Date.....

- d. Deposit Account bank reconciliation to 31<sup>st</sup> August 2025 - £128,486.73
- e. Petty Cash Account reconciliation to 31<sup>st</sup> August 2025 - £44.95
- f. Budget to Actual Reports to 31<sup>st</sup> August 2025
- g. Earmarked Reserves to 31<sup>st</sup> August 2025 - £89,123.96
- **All approved; JM/JC.**

## 121.25 Policies for Adoption **\*Clerk**

### Equipment Hire Policy

- **Approved with additional wording to be added which states that instructions on the use of some of the pieces of equipment will be included; Chair; unanimous.**

## 122.25 Representative Reports

**Tisbury Footpath Club:** Councillor Errington gave a detailed report on the work carried out to clear numerous footpaths across the parish and beyond. The clearing group usually meets once a month but over the last few months it has met twice a month because there has been so much clearance to be done. The Footpaths cleared since June include:

TISB15 from Tisbury Row towards Tisbury  
 TISB24 from Mill Farm to Haredene Farm  
 TISB42 from Tisbury Row towards Castle Ditches  
 TISB02 along the back of Beckford Close  
 TISB55 (Permissive section) off Jobbers Lane.  
 TISB12 Duck Street and Cuffs Lane  
 TISB10 from Chilmark Road towards Vicarage Barn Farm through woodland  
 TISB32 from Chilmark Road through woods towards Ridge  
 TISB39 from Chicks Grove Road towards Mill Farm  
 TISB61 from Chilmark Road southwards to the edge of the arable field.

**Tis The Season:** Councillor Mason gave a brief report on the progress of the arrangements for Tis the Season. He said quotes had been received from organisations which provide Event Marshals which are SIA and first aid qualified. The best quote was £472 from an organisation in Bristol who will provide 3 marshals for the day. Most of the costs of the event would be met from the monies recently transferred from the Carnival Committee and held in reserve and other costs would be met through income received from stall hire.

## 123.25 Items for Information

Councillors noted the Clerk's report. No report had been submitted by the Parish Warden on the meeting of the Operational Flood Working Group.

- a. Clerk's report providing information on agenda items, recent issues and work completed.
- b. Report on the Operational Flood Working Group meeting.

**124.25 Items for next meeting:**

Emergency Plan

**125.25 Date of next meeting:**

Councillor Davison confirmed the date of the next meeting as Tuesday 7<sup>th</sup> October 2025 at 7 pm at the Reading Room, High Street, Tisbury.

**126.25 Exclusion of the Public and Press** - that under the Public Bodies (Admission to meetings) Act 1960 (as extended by s.100 of the LGA 1972), the public & accredited representatives of newspapers be excluded from the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the LGA 1972.

**a.** Resolution to exclude the press and public as above.

**b. Staffing Matters**

Councillor Beattie gave a verbal report on a recent staffing matter.

- **Resolved to note the Staffing Committee's decision and to approve the next steps as set out, following guidance from the Council's HR adviser. Chair; unanimous.**

There being no other business, the meeting concluded at 8.25 pm.